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**ACCREDITATION COMMISSION FOR PROGRAMS IN HOSPITALITY ADMINISTRATION**

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The Commission will review the ELIGIBILITY REQUIREMENTS FOR PROGRAMS SEEKING ACCREDITED STATUS (US-Based or International) to determine that a program meets current requirements.

The process of accreditation, from the filing of the Application through the preparation of the Self-Study, the On-Site Visit and the Commission review should take approximately twelve months. See the schedule below.

<u>ACTION</u>	<u>TIMELINE</u>
Submit Application, Application Fee and Letter of Support	Rolling timeline (at least 3 months before submitting Self-Study)
Develop Self-Study and send to Commission Office	For a fall semester visit (September - December) Self-Study is due July 1
	For a spring semester visit (February – May) Self-Study is due January 1
International Programs <u>MAY</u> request A Summer Visit	For a summer semester visit (June – August) Self-Study is due April 1
ACPHA identifies a visiting team for On-Site visit and dates are scheduled	August – September (for fall visits) January – February (for spring visits)
Visit conducted and Site-Team Report filed	Spring or Fall
Program Response to Team Report Submitted	June (if Spring Visit) January (if Fall Visit)
Commission Action Occurs	Summer Meeting (July) or Winter Meeting (February)